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| **Date:** | 2023-01-07 |  |  |  |  |  |  |
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| **Assessor's Name:** | **Rhian Davies** | **Review Date:** | 2024-04-05 |
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| **Description of Assessment:** | **General in and around the hut (main building)** |
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| **Location Details:** | **Inside the 33rd Lancaster Sea Scouts Hut**  |

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| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing to control the risks?** | **What further action do you need to take to control the risks?** | **Who needs to carry out the action?** | **When is the action needed by?** | **Done** |
|
| General Injury | All | First Aid kits stocked up | FIrst Aid kit reviewed as part of annual equipment check | Equipment officer | 2023-04-30 | 01/05/23 |
| Slips and trips | AllMay be injured if they trip over objects or slip on spillages | Keep area clean and free of hazardsStore cycles out of the way of main throughwayDry & clean floor after spillageStairs and jetty to be cleared of leaves, debris and mud |  |  |  |  |
| Toilets and kitchens(hygiene and welfare) | AllInfection | Toilets supplied with hot and cold water,plus soap and towelsKitchen provided with drinking water and water heater |  |  |  |  |
| Danger from Traffic | All | Request members to park on the hut side of the roadAsk someone to watch out for on-coming traffic and pedestriansLeave clear access on pavement |  |  |  |  |
| Falling boats and equipment | AllHead and body injury | Boats and equipment above head height to be appropriately secured in place |  |  |  |  |
| Sharp objects left on floor by public | AllFoot injuries | Remove any objects when seenVisual check of river bed close by jetty where water clarity permits.Suitable footwear to be worn at all times |  |  |  |  |
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Office use only (to be completed by a risk assessment checker if selected for sampling)

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| **Checked by:** |  | **Position:** |  | **Date:** |  |

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| Notes: |