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| **Date:** | 2023-01-07 | | |  |  |  | |  |  |  |
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| **Assessor's Name:** | | **Rhian Davies** | | **Review Date:** | | | 2024-04-05 | | | |
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| **Description of Assessment:** | | | **General in and around the hut (main building)** | | | | | | | |
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| **Location Details:** | | | **Inside the 33rd Lancaster Sea Scouts Hut** | | | | | | | |

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| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing to control the risks?** | **What further action do you need to take to control the risks?** | **Who needs to carry out the action?** | **When is the action needed by?** | **Done** |
|
| General Injury | All | First Aid kits stocked up | FIrst Aid kit reviewed as part of annual equipment check | Equipment officer | 2023-04-30 | 01/05/23 |
| Slips and trips | All  May be injured if they trip over objects or slip on spillages | Keep area clean and free of hazards  Store cycles out of the way of main throughway  Dry & clean floor after spillage  Stairs and jetty to be cleared of leaves, debris and mud |  |  |  |  |
| Toilets and kitchens  (hygiene and welfare) | All  Infection | Toilets supplied with hot and cold water,  plus soap and towels  Kitchen provided with drinking water and water heater |  |  |  |  |
| Danger from Traffic | All | Request members to park on the hut side of the road  Ask someone to watch out for on-coming traffic and pedestrians  Leave clear access on pavement |  |  |  |  |
| Falling boats and equipment | All  Head and body injury | Boats and equipment above head height to be appropriately secured in place |  |  |  |  |
| Sharp objects left on floor by public | All  Foot injuries | Remove any objects when seen  Visual check of river bed close by jetty where water clarity permits.  Suitable footwear to be worn at all times |  |  |  |  |
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Office use only (to be completed by a risk assessment checker if selected for sampling)

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| **Checked by:** |  | **Position:** |  | **Date:** |  |

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| Notes: |