



Procedures and Safe Working Practices COVID-19

Guidance for paddlers April 2021

These are suggestions as to how we can re-start kayaking and related activities and keep each other safe from coronavirus. They are **considerate** and **conservative** meaning we have consideration for the emergency services and are not over-ambitious in our activities. For more details, please see the full Risk Assessment.

Before paddling

- If you or members of your household have symptoms of coronavirus - do not attend club sessions.
- “Sign up” to attend the sessions via Facebook or email so we can track attendance
- You must bring a face covering, unless you have a genuine reason to not wear one
- We recommend you bring a small personal hand sanitiser
- We recommend you bring a mini personal first aid kit
- If you consider yourself vulnerable or at risk, please assess the risks for yourself in advance and inform a committee member so we can support you

Arriving at the Scout Hut

- Arrive ready to paddle.
- Off the water members should be in groups of 6 or less and remain 2m apart.
- For those arriving on foot or bike limited storage will be made available.
- One person to enter each toilet (male or female) at any time.
- No changing in the changing rooms, boathouse area or containers.
- If you need to enter the hut, wear face covering and use sanitise on entry.

Using club gear

- This will be handed to you by Club Officers from the hut or container, one person at a time.
- Once you have collected gear, please move away from the hut / container to sort your gear and maintain social distancing.
- You will need to be self-sufficient in adjusting gear to your needs eg buoyancy aids, spraydecks, footrests in boats and inflating airbags.
- Try to avoid touching surfaces and gear not allocated to you.
- Carrying of boats can be shared.



On the water

- Whilst on the water we can operate in groups larger than 6.
- Wear a face covering around your neck (e.g Buff) in case of necessary close contact.
- Paddle within your ability.
- Do not raise your voice unless an emergency.

Off-site paddling

- Most paddling will take place from the hut, however, occasionally we may wish to travel to a local alternative paddling venue.
- Do not car share outside your household/bubble on the drive to the venue.
- We will avoid shuttles where possible.
- If shuttles are necessary take mitigations such as wearing face coverings and opening windows

After sessions

- Off the water members should be in groups of 6 or less and remain 2m apart.
- Borrowed gear going back in the hut must be cleaned before being returned to storage areas.
- Boats going into the container can be quarantined for 72+ hours.
- Hard surfaces must be wiped with Dettol Surface Cleaner.
- Soft items should be washed down with hot soapy water.
- Changing to travel home, if necessary, can only be in a car or in a suitable area of the outdoor site.
- Pack away quickly and minimise socialising on-site.



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Duties of the Covid Officer

At each club session, a committee member will be allocated as Covid Officer. Their main duties are outlined below.

Before session

- Ask members to “sign up” to sessions in advance via Facebook/email.
- Maintain an attendance list for track & trace.

Opening up

- Open the premises at the main door and walk through to open the double doors.
- Prepare the 2 toilets for use with soap and paper towels.
- Prop toilets doors open.
- Make bins and sanitiser available.

During session

- Clean & disinfect objects & surfaces that are touched regularly, such as door handles and light switches in areas such as the containers, toilets, gear storage area of hut.
- Monitor and resupply hand towels and sanitiser as necessary.
- Monitor social distancing / group of 6 on land, and enforce if necessary

After session

- Wipe down “touch points” with Dettol Surface Cleaner.
- Remove the bin, soap sanitiser and paper towels.
- Lock the building.